

F O R W A R D P L A N

FOR THE PERIOD : 1 NOVEMBER 2013 TO 28 FEBRUARY 2014

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 NOVEMBER 2013 TO 28 FEBRUARY 2014**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	The Enterprise Game Progress Report	Executive Board	23 January 2014
2	Outcome of the Consultation on Extending the Age Range of Fairfield Junior School and Closing Fairfield Infant School	Executive Board	7 November 2013
		Executive Board	21 November 2013
3	Drugs Strategy 2013-17	Executive Board	21 November 2013
4	Homelessness Strategy Review 2013 - 2018	Executive Board	12 December 2013
5	Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board	12 December 2013
6	Dementia Strategy Refresh	Executive Board	12 December 2013
7	Halton - A Place Without Loneliness	Executive Board	21 November 2013
8	Further Development of Sci-Tech Daresbury	Executive Board	7 November 2013
		Council	11 December 2013
9	Final Business Case submission for Mersey Gateway	Mersey Gateway Executive Board	7 November 2013
10	Mersey Gateway Project - Progress Towards Concluding Procurement	Mersey Gateway Executive Board	7 November 2013
11	Mersey Gateway Environmental Trust	Mersey Gateway Executive Board	7 November 2013

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
12	Mersey Gateway Project - Land Acquisition Programme	Mersey Gateway Executive Board	7 November 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

The Enterprise Game Progress Report	Executive Board 23 January 2014	To acknowledge progress made to date in relation to the Enterprise Game Business Plan and endorse succeeding plans for the project	<p>Consultation events have been held in two secondary schools involving children, young people and teaching professionals. The Enterprise Game Steering Group meets on a regular basis to consider the progress made and future plans for the project.</p> <p>Any person wishing to make representations should do so in writing to Gerald Meehan, Strategic Director, Children and Enterprise, Municipal Building, Kingsway, Widnes by 31 October 2013.</p>	The Social Mobility Strategy 2011 available from Emma Mellor at Rutland House, Runcorn	emma mellor emma.mellor@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
Outcome of the Consultation on Extending the Age Range of Fairfield Junior School and Closing Fairfield Infant School	Executive Board Executive Board 7 November 2013 21 November 2013	A decision on the statutory proposal to extend the age range of Fairfield Junior School and to close Fairfield Infant School.	Staff, Governors, Parents, Dioceses, Halton Schools, Trade Unions, Children's Trust and Neighbouring Authorities.	Consultation proposal; Executive Board report 27 June 2013	Gerald Meehan gerald.meehan@halton.gov.uk

Health and Wellbeing Portfolio

Drugs Strategy 2013-17	Executive Board 21 November 2013	To adopt the Drugs Strategy for Halton 2013-17.	A copy of the consultation draft will be circulated to service users and carers who access substance misuse, external partners including the NHS, Job Centre Plus etc, for comment via established partnership structures such as the Safer Halton Partnership. A copy of the Strategy will also be posted on the Council's website to invite members of	Halton Drugs Strategy 2013-17; Halton Drugs Strategy 2013-17 evidence paper consultation draft.	Paul McWade paul.mcwade@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			the public to comment on the draft.		
Homelessness Strategy Review 2013 - 2018	Executive Board 12 December 2013	Further consultation with Council Members will be conducted in July 2013 which will conclude the consultation process.	<p>Consultation with all partner agencies and stakeholders was conducted from October 2012 and will be finalised by July 2013.</p> <p>Representations received during the consultation period will be, where appropriate, incorporated into the final revised Strategy.</p>	Halton Homelessness Strategy Review 2013-2018	<p>Patricia Preston</p> <p>patricia.preston@halton.gov.uk</p>
Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board 12 December 2013	Development of the Joint Mental Health Commissioning Strategy 2013-18.	Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement	Halton's Health and Wellbeing Strategy 2012-15 available from Liz Gladwyn at Runcorn Town Hall	<p>Liz Gladwyn</p> <p>liz.gladwyn@halton.gov.uk</p>

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			<p>events. Local health and social care providers clinicians and other professionals will also be invited to comment.</p> <p>The consultation period will be set once the draft is available for comment in July 2013.</p>		
Dementia Strategy Refresh	Executive Board 12 December 2013	To decide whether to adopt the Dementia Strategy for Halton.	<p>A copy of the Strategy will be circulated to service users and carers via key stakeholder partners, the Alzheimer's Society and Five Borough Partnership. Comments will be reported to the Dementia Board.</p> <p>A copy will also be posted on the homepage of the Council's website inviting comments</p>	Halton Dementia Strategy 2010-15	dave sweeney dave.sweeney@halton.gov.uk

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			<p>from members of the public.</p> <p>In addition, consultation would also be undertaken with the Health Policy and Performance Board and the Health and Wellbeing Board.</p>		
Halton - A Place Without Loneliness	Executive Board 21 November 2013	The draft Loneliness Strategy has been widely consulted on through Health, Social Care and external stakeholders; it now seeks Executive Board approval.	<p>The Health and Wellbeing Board, Halton's Health Policy and Performance Board will be consulted.</p> <p>All organisations that are relevant to implementing the Loneliness Strategy have been included in the consultation. This covers NHS Clinical Commissioning Group, voluntary sector, public health, housing providers, people</p>		<p>peter ventre</p> <p>peter.ventre@halton.gov.uk</p>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			<p>who use the service and carers.</p> <p>Discussion between Portfolio holder for Health and Wellbeing and the Strategic Director, Communities.</p>		

Leader's Portfolio

Further Development of Sci-Tech Daresbury	<p>Executive Board Council 7 November 2013</p> <p>11 December 2013</p>	To seek authority to enter into a proposed legal funding agreement with the Sci-Tech Daresbury Joint Venture.			<p>David Parr</p> <p>david.parr@halton.gov.uk</p>
Final Business Case submission for Mersey Gateway	Mersey Gateway Executive Board 7 November 2013	To consider the draft final business case submission to the Department for Transport.			<p>Steven Nicholson</p> <p>steven.nicholson@halton.gov.uk</p>
Mersey Gateway Project - Progress Towards Concluding Procurement	Mersey Gateway Executive Board 7 November 2013	To report on the conclusion of the procurement process.			<p>Steven Nicholson</p> <p>steven.nicholson@halton.gov.uk</p>
Mersey Gateway Environmental Trust	Mersey Gateway Executive Board 7 November 2013	To report on the rationale for establishing the Trust and the			<p>Steven Nicholson</p> <p>steven.nicholson@halton.gov.uk</p>

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		funding arrangements.			
Mersey Gateway Project - Land Acquisition Programme	Mersey Gateway Executive Board 7 November 2013	To report on the conclusion of the land acquisition and residual arrangements for supporting the Crossings Board.			Steven Nicholson steven.nicholson@halton.gov.uk

NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Wellbeing Portfolio Holder – Councillor Wright

Community and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Services Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton